

West Hurley Library Board Meeting

January 17th, 2024

Contents

1	Call to order at 7:05pm by Maria Granda	2
1.1	Attending	2
2	Approval of October minutes	2
3	Financial Reports	2
3.1	Warrant List	2
3.2	Report	2
4	Director’s Report	2
4.1	Friend’s Proposals	3
4.2	Trustee Training - Complete	3
4.3	Parking Lot Lights	3
4.4	A/C System	3
4.5	Museum Passes	3
4.6	Other Discussion	3
5	Finance Committee	4
6	By-Law Committee	4
6.1	2024 Reorganization Document	4
6.2	2024 Tax Cap Resolution	4
6.3	Trustees received Code of Ethics and Conflict of Interest documents	4
7	Building Committee	4
8	Election Committee	4
9	Community Relations	4
10	Technology	5

11 Personnel	5
12 By-Laws/Policies	5
13 Long-Term Planning	5
14 New Business & Public Comments	5
15 Calendar	5
16 Adjourned at 7:37 pm	5

1 Call to order at 7:05pm by Maria Granda

1.1 Attending

- Suzanne Downie, Maria Granda, Patty Heinitz, Joseph Letendre, Ross Lonstein, Elizabeth Unterman

2 Approval of October minutes

- Motion to approve by Patty, seconded by Suzanne. Carried.

3 Financial Reports

3.1 Warrant List

- approval of Warrant List \$9893.21
- motion to approve by Ross, second by Joseph. Carried.

3.2 Report

- Signatures and training completed
- motion to approve by Ross, second by Joseph. Carried.

4 Director's Report

4.1 Friend's Proposals

Proposal	Amount
Kayla Miller Comic Workshop	\$250.00
Jill Obrig-Wycinanki Cut Paper Flowers	\$250.00
LEGO Club	\$300.00
Macrame Wall Hanging	\$200.00
Local History Fireproof Cabinet	\$861.99

Director would like to ask them to renew the Empire Passes at \$70 each and the Storm King Museum Pass at \$125. Other passes are through Ulster County.

4.2 Trustee Training - Complete

- Everyone completed their training for 2023.
- Will update the board when new trainings are available for 2024.

4.3 Parking Lot Lights

- The electrician is suffering from an abscessed tooth. We are waiting for them to get better.

4.4 A/C System

- The first part of the system was installed. We are waiting for Spring for them to finish.

4.5 Museum Passes

- MassMoCA has been added to the list.

4.6 Other Discussion

- Kara remains Treasurer of the Ulster County Library Association (UCLA) but not participating in the Selection Committee
- History project
- Library document review and archiving
 - some date to the 1970's
 - * founded 1975
 - condition of documents varies
- Discussion of holding a "Spring Fever Party"
 - Planning for a Saturday in March - TBD 23rd

5 Finance Committee

- No Report

6 By-Law Committee

6.1 2024 Reorganization Document

- Motion to approve articles #6, #8, #10, #11, #12, #13, #14, #15 by Maria, second by Joseph. Carried.

6.2 2024 Tax Cap Resolution

Whereas, the adoption of the 2024 budget for the West Hurley Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it resolved, that the Board of Trustees of the West Hurley Public Library voted and approved to exceed the tax levy limit for 2024 by at least the sixty percent of the board of trustees as required by state law on January 17, 2024

- Motion to approve by Maria, second by Suzanne. Carried.

6.3 Trustees received Code of Ethics and Conflict of Interest documents

7 Building Committee

- No Report

8 Election Committee

- No Report

9 Community Relations

- No Report

10 Technology

- No Report

11 Personnel

- No Report

12 By-Laws/Policies

- No Report

13 Long-Term Planning

- No Report

14 New Business & Public Comments

- No Report

15 Calendar

- Next meeting February 21th, 2024

16 Adjourned at 7:37 pm

Agenda: Board Meeting

Approval of Minutes

Financial Reports

Approval of Warrant List

January - \$9893.21

Approval of Financial Reports

Director's Report (attached)

Community Relations

Technology Committee

Finance Committee

Personnel Committee

By-Laws/Policies

Approve Reorganization Document

Approve Tax Cap Resolution

Strategic Planning

Election Committee

Building Committee

Calendar

New Business & Public Comment

Tax Cap Resolution:

Whereas, the adoption of the 2024 budget for the West Hurley Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the West Hurley Public Library voted and approved to exceed the tax levy limit for 2024 by at least the sixty percent of the board of trustees as required by state law on January 17, 2024

- **Board Members**
 - Sign Warrant List at the library.
- **Library Staff**
 - Secretary sends notification of monthly meetings to Daily Freeman.
 - Director, Treasurer, and Bookkeeper begin draft of NYS Library Annual Report.
 - File employees' W4 forms

DIRECTOR'S REPORT

January 13, 2024

Friends Proposal – The Friends approved the following proposal:

- Kayla Miller Comic Workshop - \$250
- Jill Obrig - Wycinanki Cut Paper Flowers - \$250
- LEGO Club - \$300
- Macrame Wall Hanging - \$200
- Local History Fireproof Cabinet - \$861.99

I would like to ask them to renew the Empire Passes at \$70 each and the Storm King Museum Pass at \$125.

Trustee Training – Everyone completed their training for 2023! I will keep you updated as to when new trainings will be offered for 2024.

Parking Lot Lights – The electrician is suffering from an abscessed tooth. We are waiting for him to get better.

AC System – The first part of the system was installed. We are waiting for spring for them to finish.

Museum Passes – Mass MoCA has been added to the list.

West Hurley Public Library

2024 Reorganization Document

1. Statement of Election Results

BUDGET VOTE		BOARD MEMBERS (2 Available Positions)			
\$251,254	YES: 48	SUZANNE DOWNIE	VOTES: 51	ELECTED	2026
	NO: 11	ROSS LONSTEIN	VOTES: 49	ELECTED	2026

Action Taken: Review by Board at January Board Meeting

2. Record of Oath of Office for New Board Members

PATRICIA HEINITZ	9/15/23
MARGARET SMITH	10/16/23

Action Taken: Review by Board at January Board Meeting

3. Code of Ethics Policy distributed to Board Members

Action Taken: Distributed to Board Members at Board Meeting for Board Members to Sign Off

4. Conflict of Interest Policy distributed to Board Members

Action Taken: Distributed to Board Members at Board Meeting for Board Members to Sign Off

5. Election of Officers: Take office in October

PRESIDENT & (Assistant Treasurer)	MARIA GRANDA
VICE-PRESIDENT & (Assistant Treasurer)	PEG SMITH
TREASURER	ELIZABETH UNTERMAN
SECRETARY	ROSS LONSTEIN

Action Taken: Approved at September Board Meeting

West Hurley Public Library

2024 Reorganization Document

6. Range of Board Members: The number of board members will be seven for the 2024 fiscal year. Five members shall constitute a quorum for the transaction of business.

Action Taken: Approved at January Board Meeting

7. Holidays

Monday, January 1 st	New Year's Day
Monday, May 27 th	Memorial Day
Friday, July 5 th	Independence Day
Monday, September 2 nd	Labor Day
Friday, November 29 th	Thanksgiving
Tuesday, December 24 th	Christmas Eve – Close at 2pm
Wednesday, December 25 th	Christmas Day

Action Taken: Approved at October Board Meeting

8. Board: Meetings are at 7:00pm in the West Hurley Public Library.

BOARD MEETINGS	BOARD MEETINGS
Wednesday, January 17, 2024	Wednesday, July 17, 2024
Wednesday, February 21, 2024	Wednesday, August 21, 2024
Wednesday, March 20, 2024	Wednesday, September 18, 2024
Wednesday, April 17, 2024	Wednesday, October 16, 2024
Wednesday, May 15, 2024	Wednesday, November 20, 2024
Wednesday, June 19, 2024	

Action Taken: Approved at January Board Meeting

West Hurley Public Library

2024 Reorganization Document

9. Committee Assignments

BUILDING	Patty Heinitz, Chair Ross Lonstein
BYLAWS	Maria Granda, Chair Peg Smith Suzanne Downie
COMMUNITY RELATIONS	Patty Heinitz, Chair Maria Granda Elizabeth Unterman Peg Smith Suzanne Downie
FINANCE	Maria Granda, Chair Elizabeth Unterman
STRATEGIC PLAN	Maria Granda, Chair Joseph Letendre Patty Heinitz
NOMINATING/ELECTION	Maria Granda, Chair Joseph Letendre
PERSONNEL	Peg Smith, Chair Maria Granda
TECHNOLOGY	Ross Lonstein, Chair Elizabeth Unterman
FRIENDS LIAISON	Kara Keene
UCLA REPRESENTATIVE	Kara Keene

Action Taken: Review by Board at January Board Meeting

10. Banks of Record

M&T Bank 108 N Front St Kingston, NY 12401	Checking for Operating Fund
M&T Bank	Savings Account for Operating
The Berkshire Bank 80 Route 17M Harriman, NY 10926	CDs for Reserve Funds
M&T Bank	Capital Funds
Rondout Savings Bank 300 Broadway Kingston, NY 12401	Friends Group Checking Account

Action Taken: Approved at January Board Meeting

West Hurley Public Library

2024 Reorganization Document

11. Bank Signatories

ELIZABETH UNTERMAN JR
MARIA GRANDA
PEG SMITH

Action Taken: Approved at January Board Meeting

12. Reoccurring Vendors: The board approved automatic payment of these vendors during the fiscal year, but reviews all manual checks written at the end of the year. This is done to avoid discontinuation of service and/or fees.

Central Hudson	Electric
Canon Financial Service	Copier Service & Copier Lease
Spectrum	Internet
My Benefit Advisor	Health Insurance
Utica National Insurance Company	Building Insurance
Verizon	Telephone
Verizon Wireless	Cell Phone
VISA	Credit Card

Action Taken: Approved at January Board Meeting

13. Newspaper of Record

Daily Freeman

Action Taken: Approved at January Board Meeting

14. Payroll Software of Record

Intuit Quickbooks

Action Taken: Approved at January Board Meeting

15. Staff Salaries beginning on January 1st

Director	\$70,500/yr
Senior Clerk	\$18.00/hr
Storyteller	\$19.00/hr
Page	\$15.00/hr

Action Taken: Approved at January Board Meeting

West Hurley Public Library

2024 Reorganization Document

I acknowledge receipt of the Code of Ethics Policy and will adhere to its principals.

	Signature	Date
Maria Granda, President		1/17/24
Margaret Smith, Vice- President		1/19/24
Robert Hoffman, Treasurer		
Ross Lonstein, Secretary		1/17/2024
Patricia Heinitz		1/17/24
Joseph Letendre		1/17/2024
Elizabeth Unterman Treasurer		1/17/2024
Suzanne Downie		1/17/2024

I acknowledge receipt of the Conflict of Interest Policy and will contact the Library Director in the event of a violation.

	Signature	Date
Maria Granda, President		1/17/24
Margaret Smith, Vice- President		1/19/24
Robert Hoffman, Treasurer		
Ross Lonstein, Secretary		1/17/2024
Patricia Heinitz		1/17/24
Joseph Letendre		1/17/24
Elizabeth Unterman Treasurer		1/17/24
Suzanne Downie		1/17/2024

West Hurley Public Library

2024 Reorganization Document

CODE OF ETHICS

STATEMENT OF COMMITMENT

It is the responsibility of the Board of Trustees of the West Hurley Public Library and the individual trustees to ensure that the West Hurley Public Library provides quality library service to the residents of the communities we serve. The Code of Ethics, which follows, represents our commitment to the ethical standards for our library. Failure to adhere to this Code of Ethics by any individual trustee may result in removal from the board.

ETHICAL GUIDELINES

- The management of the library is the responsibility of the library director. It is the director's mission to select books and other library materials, employ the staff and supervise day-to-day operations. It is the responsibility of the Board of Trustees to set policies for library operations while maintaining its fiscal responsibilities to the taxpayers of the library district
- Trustees in the capacity of trust upon them, shall observe ethical standards with absolute truth, integrity, and honor.
- Trustees must distinguish clearly between their personal attitudes and philosophies and those of the institution, acknowledging the formal position of the board even if they personally disagree. After a policy or rule is adopted by a majority of the library board, individual trustees should publicly support those decisions.
- Trustees must respect the confidential nature of library business while being aware of and in compliance with applicable laws governing freedom of information. Trustees must not divulge information learned during executive sessions of the board, or any information regarding future board plans or actions until such action is officially taken. Negotiations of contracts are in the purview of the assigned board committee/representative.
- Trustees must avoid situations in which personal interests might be served or financial benefits gained at the expense of library users, colleagues, or the situation.
- It is incumbent upon any trustee to recuse himself or herself immediately whenever the appearance of a conflict of interests exists.
- Trustees must make decisions in the best interest of residents in all parts of the West Hurley Library Special District's chartered service area. No preference will be given to any town or group of people.
- Trustees must be prepared to support the fullest efforts of librarians in resisting the censorship of library materials by groups or individuals.
- Trustees who accept library board membership are expected to perform all the functions of library trustees. If a trustee is unable to attend meetings regularly and complete work delegated to him or her, the trustee should resign so that an active member can be appointed.
- Trustees will receive no compensation as a Board Member.

Revised by the Board of Trustees: January 20, 2021

West Hurley Public Library

2024 Reorganization Document

CONFLICT OF INTEREST

The purpose of this Conflict of Interest Policy is to protect the interest of the Library when it is contemplating entering into a transaction or arrangement that might benefit the private interest of one of its officers, directors or staff. This policy is intended to supplement but not replace any applicable federal, state or local laws governing conflicts of interest applicable to nonprofit and charitable corporations.

Actual, potential and/or perceived conflicts of interest shall be reported in writing as soon as they arise. Any such report shall be forwarded to the Library Director for official presentation to the Board of Trustees who shall attempt to resolve any action or potential conflict and shall respond in writing to the individual.

The individual in conflict shall absent him/herself from the room during any discussion or deliberations related to the issue and shall refrain from participating in decision-making in connection with the matter. The individual's presence at the meeting shall not be counted in determining whether there exists a quorum.

Board members and their immediate family members (as defined below) shall be excluded from consideration for employment by the Library. Relatives of persons currently employed by the Library may be hired only if they will not be working directly for or supervising a relative.

Immediate family includes the following: spouses, life partners, parents, children, siblings, in-laws, grandparents and grandchildren, and step relationships. This policy also applies to individuals who are not legally related but who reside with a board member in a familial relationship rather than a roommate relationship.

Reviewed by the Board of Trustees: January 20, 2021

West Hurley Public Library
Profit & Loss Budget Performance
 December 2023

	Dec 23	Jan - Dec 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
DEPARTMENTAL INCOME	39.99	2,498.72	1,250.00	199.9%
INTEREST INCOME	276.20	2,591.18	250.00	1,036.47%
LOCAL PUBLIC FUNDS	0.00	0.00	3,300.00	0.0%
LOCAL SOURCES	200.00	6,257.30	1,800.00	347.63%
REAL PROPERTY TAXES	0.00	235,404.00	235,404.00	100.0%
STATE AID	0.00	143.39		
Total Income	516.19	246,894.59	242,004.00	102.02%
Expense				
BUILDING CONTRACTUAL	4,421.47	41,988.22	26,525.00	158.3%
COLLECTION ACQUISITIONS	2,961.63	34,468.62	32,074.00	107.47%
GRANT EXPENDITURES	0.00	9,400.12		
LIBRARY OPERATIONS	5,826.48	30,695.59	26,040.00	117.88%
PAYROLL EXPENSES	27,794.80	144,995.36	154,965.00	93.57%
PERSONNEL-OTHER	132.22	756.22	2,400.00	31.51%
Reconciliation Discrepancies	-0.30	-0.22		
Total Expense	41,136.30	262,303.91	242,004.00	108.39%
Net Ordinary Income	-40,620.11	-15,409.32		
Other Income/Expense				
Other Income				
Other Interest Income	40.00	263.24		
Total Other Income	40.00	263.24		
Net Other Income	40.00	263.24		
Net Income	-40,580.11	-15,146.08		

West Hurley Public Library
Profit & Loss Budget Performance
 December 2023

	Dec 23	Jan - Dec 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
DEPARTMENTAL INCOME				
Card Replacement	0.00	18.20		
Copies				
Canon	5.25	240.52	700.00	34.36%
Printer/SAM	0.00	308.51	200.00	154.26%
Remote	0.00	91.13		
Total Copies	5.25	640.16	900.00	71.13%
Ear Buds	0.00	11.60		
Fax Machine	0.00	56.00	150.00	37.33%
Fines	19.74	161.44		
Lost Books	0.00	119.47	200.00	59.74%
Misc.	0.00	24.00		
Program Events	0.00	1,389.00		
Scan	10.00	28.00		
Used Books	5.00	50.85		
Total DEPARTMENTAL INCOME	39.99	2,498.72	1,250.00	199.9%
INTEREST INCOME				
M&T Bank Checking	21.86	423.90		
M&T Bank Operating Fund	254.34	2,167.28	250.00	866.91%
Total INTEREST INCOME	276.20	2,591.18	250.00	1,036.47%
LOCAL PUBLIC FUNDS				
Onteora Central Schools	0.00	0.00	3,300.00	0.0%
Total LOCAL PUBLIC FUNDS	0.00	0.00	3,300.00	0.0%
LOCAL SOURCES				
Friends Donations	0.00	175.00		
Gifts & Donations	200.00	2,652.37	800.00	331.55%
Grants	0.00	3,429.93	1,000.00	342.99%
Total LOCAL SOURCES	200.00	6,257.30	1,800.00	347.63%
REAL PROPERTY TAXES				
Town of Hurley	0.00	235,404.00	235,404.00	100.0%

West Hurley Public Library
Profit & Loss Budget Performance
 December 2023

	Dec 23	Jan - Dec 23	Annual Budget	% of Budget
Total REAL PROPERTY TAXES	0.00	235,404.00	235,404.00	100.0%
STATE AID				
LLSA	0.00	143.39		
Total STATE AID	0.00	143.39		
Total Income	516.19	246,894.59	242,004.00	102.02%
Expense				
BUILDING CONTRACTUAL				
Alarm System	0.00	1,011.50	700.00	144.5%
Building Insurance	0.00	6,063.14	4,600.00	131.81%
Building Repair & Maint.	1,627.37	17,106.91	4,000.00	427.67%
Custodial Supplies	150.90	468.17	380.00	123.2%
Electric	704.10	5,098.86	5,000.00	101.98%
Fuel Oil	1,373.25	4,548.44	4,600.00	98.88%
Grounds Maintenance	0.00	2,250.00	2,150.00	104.65%
Janitorial	340.00	4,335.00	4,420.00	98.08%
Trash Removal	192.05	768.20	500.00	153.64%
Water Cooler	33.80	338.00	175.00	193.14%
Total BUILDING CONTRACTUAL	4,421.47	41,988.22	26,525.00	158.3%
COLLECTION ACQUISITIONS				
Audiobooks	1,200.00	2,015.29	4,000.00	50.38%
Book Binding	0.00	1,528.60	924.00	165.43%
Books	1,384.56	20,730.29	14,500.00	142.97%
Databases	0.00	0.00	1,500.00	0.0%
Magazines	91.55	1,684.86	900.00	187.21%
MHLS Delivery	0.00	6,220.00	6,250.00	99.52%
Video	285.52	2,289.58	4,000.00	57.24%
Total COLLECTION ACQUISITIONS	2,961.63	34,468.62	32,074.00	107.47%
GRANT EXPENDITURES				
Grant - Computers	0.00	2,969.30		
Grant - Equipment	0.00	861.99		
Grant - Special Programs	0.00	5,343.83		
Grant -Building Repair & Maint.	0.00	125.00		

West Hurley Public Library
Profit & Loss Budget Performance
 December 2023

	Dec 23	Jan - Dec 23	Annual Budget	% of Budget
Miscellaneous Expense	0.00	100.00		
Total GRANT EXPENDITURES	0.00	9,400.12		
LIBRARY OPERATIONS				
Accounting	1,622.50	3,933.49	5,000.00	78.67%
Bank Charges				
Visa Finance Chg	58.61	58.61		
Total Bank Charges	58.61	58.61		
Computer Supplies	184.56	1,095.20	500.00	219.04%
Computers	0.00	2,997.17	2,700.00	111.01%
Copier	109.00	1,599.28	1,800.00	88.85%
Dues	0.00	505.00	200.00	252.5%
Elections	0.00	290.78	240.00	121.16%
Electronic Access	447.76	3,523.88	2,600.00	135.53%
Flash Drives	0.00	35.59		
Miscellaneous	0.00	0.00	2,000.00	0.0%
Office Software	99.00	873.94	1,700.00	51.41%
Office Supplies	161.91	691.23	900.00	76.8%
Patron Software	0.00	1,435.67	1,300.00	110.44%
Postage & Freight	0.00	712.27	600.00	118.71%
Publicity & Printing	85.85	674.31	500.00	134.86%
Recognition	575.00	575.00	500.00	115.0%
Special Programs	376.83	6,692.65	1,400.00	478.05%
Square Fees	7.84	29.46		
Tech Service MHLS	1,750.20	3,104.30	2,200.00	141.1%
Telephone	347.42	1,867.76	1,900.00	98.3%
Total LIBRARY OPERATIONS	5,826.48	30,695.59	26,040.00	117.88%
PAYROLL EXPENSES				
Direct Deposit Expense	21.00	278.25	350.00	79.5%
Disability Insurance	62.07	93.01	300.00	31.0%
Federal Unemployment	0.00	0.00		
FICA - Employer	791.21	7,054.76	6,894.00	102.33%
Medical Insurance	2,059.68	10,698.34	12,170.00	87.91%

West Hurley Public Library
Profit & Loss Budget Performance
 December 2023

	Dec 23	Jan - Dec 23	Annual Budget	% of Budget
Medicare - Employer	185.05	1,649.91	1,660.00	99.39%
NYS Retirement	10,868.00	10,868.00	14,500.00	74.95%
Paid Family Leave	131.48	38.87		
Salary-Administration	7,892.31	68,400.02	68,400.00	100.0%
Salary-Clerk	4,437.00	39,622.75	42,471.00	93.29%
Salary-Page	0.00	2,442.40	2,376.00	102.79%
Salary-Storyhour Clerk	432.00	3,321.00	4,644.00	71.51%
State Unemployment Insurance	0.00	0.00		
Workers Compensation Ins.	915.00	528.05	1,200.00	44.0%
Total PAYROLL EXPENSES	27,794.80	144,995.36	154,965.00	93.57%
PERSONNEL-OTHER				
Personnel Contractual Expend				
Education	0.00	599.00	1,800.00	33.28%
Travel	132.22	157.22	600.00	26.2%
Total Personnel Contractual Expend	132.22	756.22	2,400.00	31.51%
Total PERSONNEL-OTHER	132.22	756.22	2,400.00	31.51%
Reconciliation Discrepancies	-0.30	-0.22		
Total Expense	41,136.30	262,303.91	242,004.00	108.39%
Net Ordinary Income	-40,620.11	-15,409.32		
Other Income/Expense				
Other Income				
Other Interest Income				
M & T Bank - Capital Fund	40.00	263.24		
Total Other Interest Income	40.00	263.24		
Total Other Income	40.00	263.24		
Net Other Income	40.00	263.24		
Net Income	-40,580.11	-15,146.08		

West Hurley Public Library
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
CASH	
M&T Bank	
M&T Bank - Checking 7168	1,020.00
Gates Reserve - 2010	2,902.32
M&T Bank - Checking 7168 - Other	2,902.32
Total M&T Bank - Checking 7168	3,922.32
Total M&T Bank	3,922.32
M&T Bank - Operating Fund 8589	
HVOEC	2,500.00
M&T Bank - Operating Fund 8589 - Ot...	118,565.63
Total M&T Bank - Operating Fund 8589	121,065.63
Petty Cash	200.00
Total CASH	125,187.95
CASH CAPITAL FUNDS ACCOUNTS	
M&T Bank - Capital Funds 8597	20,950.15
Total CASH CAPITAL FUNDS ACCOUNTS	20,950.15
Total Checking/Savings	146,138.10
Total Current Assets	146,138.10
Fixed Assets	
Buildings	92,475.66
Equipment	3,562.82
Total Fixed Assets	96,038.48
TOTAL ASSETS	242,176.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-3,224.26
Accounts Payable	-3,224.26
Total Accounts Payable	-3,224.26
Other Current Liabilities	
Due To/From Director	3,169.99
Liability-Payroll	4,024.51
Total Other Current Liabilities	7,194.50
Total Current Liabilities	3,970.24
Total Liabilities	3,970.24

2:29 PM

01/15/24

Accrual Basis

West Hurley Public Library

Balance Sheet

As of December 31, 2023

	Dec 31, 23
Equity	
Equity	147,885.07
Opening Bal Equity	23,040.12
Retained Earnings	82,427.23
Net Income	-15,146.08
	<hr/>
Total Equity	238,206.34
	<hr/>
TOTAL LIABILITIES & EQUITY	242,176.58
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Restricted Funds - West Hurley Public Library
Balance Sheet
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Dumond - Child Bks Bal (\$20000)	
0719 - \$10,000.00 - 01/07/19	11,343.01
1049 - \$10,000.00 - 2/05/18	10,694.28
	<hr/>
Total Dumond - Child Bks Bal (\$200...	22,037.29
Krembs - AdTech Bal (\$25000.00)	
0557 - \$9500.00 - 12/5/17	11,369.78
1030 - \$15,500.00 - 2/05/18	19,522.17
	<hr/>
Total Krembs - AdTech Bal (\$25000...	30,891.95
Krembs - Audio Bal (\$27000.00)	
0514 - \$10,000.00 - 03/28/18	10,961.39
0700 - \$17,000.00 - 01/07/19	19,283.14
	<hr/>
Total Krembs - Audio Bal (\$27000.00)	30,244.53
Total Checking/Savings	<hr/> 83,173.77
Total Current Assets	<hr/> 83,173.77
TOTAL ASSETS	<hr/> <hr/> 83,173.77
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	76,094.39
Unrestricted Net Assets	6,895.18
Net Income	184.20
	<hr/>
Total Equity	83,173.77
TOTAL LIABILITIES & EQUITY	<hr/> <hr/> 83,173.77

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/03	01/03	PAYMENT - THANK YOU	0031530000000505600555	- 607.31
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$607.31
Fees Charged				
01/02	01/02	LATE PAYMENT FEE		39.00
TOTAL FEES FOR THIS PERIOD				\$39.00
Finance Charge				
01/04	01/04	PURCHASE *FINANCE CHARGE*		19.61
TOTAL FINANCE CHARGE FOR THIS PERIOD				\$19.61

KEENE, KARA
Account Number: 1237

Payments and Other Credits				
12/18	12/15	AMZN Mktp US Amzn.com/bill WA	74692163349102312947805	- 8.99
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$8.99
Purchases and Other Charges				
12/05	12/04	INTUIT *QuickBooks CL.INTUIT.COM CA	24692163338101659756629	649.00 ✓
12/06	12/05	HANNAFORD #8348 KINGSTON NY	24692163339102949109529	8.63 ✓
12/06	12/05	DOLLAR GENERAL 14739 KINGSTON NY	24445003340001026681423	43.15 ✓
12/06	12/05	MICHAELS STORES 5117 KINGSTON NY	24692163340103200435436	15.99 ✓
12/08	12/07	AMZN Mktp US*WG0MX8IG3 Amzn.com/bill WA	24692163341104666875924	5.20 ✓
12/08	12/07	AMAZON.COM*2J2RC11R3 SEATTLE WA	24431063341083338683411	24.43 ✓
12/11	12/09	AMZN Mktp US*WI5VP91A3 Amzn.com/bill WA	24692163343106053623385	16.98 ✓
12/11	12/09	IONOS Inc. 8774612631 PA	24906413343189045707079	4.60 ✓
12/11	12/10	AMAZON.COM*B43R71HC3 SEATTLE WA	24431063344083354573550	42.92 ✓
12/12	12/11	AMZN Mktp US*DW3OE5FY3 Amzn.com/bill WA	24692163345108221997160	8.43 ✓
12/12	12/11	WM SUPERCENTER #2504 KINGSTON NY	24445003346400226619676	9.61 ✓
12/15	12/14	AMZN Mktp US*R01B43PM3 Amzn.com/bill WA	24692163348101141792198	12.28 ✓
12/18	12/15	LOWES #00524* KINGSTON NY	24692163350102713580149	11.94 ✓
12/18	12/17	INTUIT *Payroll CL.INTUIT.COM CA	24692163351100765018462	850.00 ✓
12/21	12/20	BLUE MOUNTAIN BISTRO INC 845-340-9800 NY	24029463354027018160855	32.00 ✓
12/22	12/22	AMZN Mktp US*R302I3VE3 Amzn.com/bill WA	24692163356105140085123	17.48 ✓
12/26	12/22	MAILCHIMP *MISC MAILCHIMP.COM GA	24692163357105908916690	45.90 ✓
12/26	12/22	HANNAFORD #8444 WEST HURLEY NY	24692163357105953200834	575.00 ✓
12/26	12/22	AMZN Mktp US*5B05M2K53 Amzn.com/bill WA	24692163357105967363842	25.00 ✓
12/26	12/23	AMZN Mktp US*J14QX5NA3 Amzn.com/bill WA	24692163357106202787613	7.58 ✓
01/02	12/30	AMAZON.COM*UB90I8CJ3 SEATTLE WA	24431063364083701556097	151.98 ✓
01/02	01/01	RINGCENTRAL INC. 888-898-4591 CA	24692164001103344305055	58.78 ✓
01/03	01/02	AMAZON.COM*LO7FO7OR3 SEATTLE WA	24431064002083710004531	17.95 ✓
01/03	01/02	AMAZON.COM*7J85N1IV3 SEATTLE WA	24431064002083753297752	22.95 ✓
01/03	01/02	DUNKIN #342570 Q35 KINGSTON NY	24943004003838000479362	20.00 ✓
01/03	01/02	DUNKIN #342570 Q35 KINGSTON NY	24943004003838000479370	20.00 ✓
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,697.78

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	9.99%	\$2,310.34	\$19.61
CASH	24.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary). Promotional Balance = APR for limited time on specified transactions.

Important Messages

Traveling for Business? Remember to consult your credit card agreement before using your credit card(s) for cash or foreign currency transactions and for fee information. The Cash Advance Fee applies to all cash advances, including cash advances in foreign currency. You can always call us to request a copy of the credit card agreement by using the phone number listed on the back of your card.

TIP: Stay ahead of upcoming due dates by signing up for payment alerts.

You can get alerts about small business credit card payments five days before they're due to avoid any late fees and finance charges. They can be delivered by text, email or through Business Advantage 360 and our Mobile Banking app. Turn on alerts at bankofamerica.com/SmallBusiness by clicking on **Alerts** in the **Activity Center**.

West Hurley Public Library
A/P Aging Summary
As of January 1, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
American Printing & Office Suppl...	0.00	123.41	0.00	0.00	0.00	123.41
Baker & Taylor	0.00	44.79	7.24	0.00	0.00	52.03
Brodart Co.	0.00	385.94	4,697.45	0.00	0.00	5,083.39
Canon Financial Service, Inc	109.00	0.00	115.29	0.00	0.00	224.29
Central Hudson	0.00	0.00	350.29	0.00	0.00	350.29
Culligan of Newburgh	0.00	0.00	16.90	0.00	0.00	16.90
Faronics	0.00	0.00	462.00	0.00	0.00	462.00
Kara Keene	0.00	145.00	0.00	0.00	0.00	145.00
KoscoHeritage	0.00	0.00	150.64	0.00	0.00	150.64
Lakeview Books	0.00	0.00	121.95	0.00	0.00	121.95
Lorelei Voelker	0.00	0.00	199.50	0.00	0.00	199.50
Mid-Hudson Library System	0.00	0.00	875.10	1,477.00	0.00	2,352.10
Midwest Tape, LLC	0.00	1,200.00	0.00	0.00	0.00	1,200.00
My Benefit Advisor	998.36	0.00	0.00	0.00	0.00	998.36
Sebco Books	0.00	0.00	86.76	0.00	0.00	86.76
Spectrum	0.00	159.98	0.00	0.00	0.00	159.98
The Green Janitor, Inc	0.00	0.00	340.00	0.00	340.00	680.00
Verizon	0.00	0.00	32.74	0.00	0.00	32.74
Verizon Wireless	0.00	54.80	0.00	0.00	0.00	54.80
VISA	0.00	607.31	0.00	0.00	0.00	607.31
TOTAL	1,107.36	2,721.23	7,455.86	1,477.00	340.00	13,101.45

Kathy Carey (Yoga) \$135⁰⁰
 Tyler Weaver - (electrician) -\$1420⁰⁰
 Paraco Gas - (HVAC) - \$6000⁰⁰

Suzanne Dawnie 12/20/23
 Manu In 12/20/23
 RL 12/20/23
 JFA 12/20/23
 JKS 12/21/23
 JAL 12/23/23

EHL 12/29/23

West Hurley Public Library
A/P Aging Summary
As of January 15, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Baker & Taylor	0.00	14.93	0.00	0.00	0.00	14.93
Big A H. Construction, LLC	0.00	100.00	0.00	0.00	0.00	100.00
Brodart Co.	0.00	910.40	0.00	0.00	0.00	910.40
Central Hudson	0.00	353.81	0.00	0.00	0.00	353.81
County Waste	0.00	192.05	0.00	0.00	0.00	192.05
Culligan of Newburgh	0.00	33.80	0.00	0.00	0.00	33.80
Kara Keene	0.00	10.79	0.00	0.00	0.00	10.79
KoscoHeritage	0.00	1,373.25	0.00	0.00	0.00	1,373.25
Linda Lee Schultz	0.00	120.00	0.00	0.00	0.00	120.00
Lorelei Voelker	0.00	123.50	0.00	0.00	0.00	123.50
Mid-Hudson Library System	0.00	273.20	0.00	0.00	0.00	273.20
Midwest Tape, LLC	0.00	193.27	0.00	0.00	0.00	193.27
My Benefit Advisor	0.00	1,061.32	0.00	0.00	0.00	1,061.32
Spectrum	159.98	0.00	0.00	0.00	0.00	159.98
The Green Janitor, Inc	0.00	340.00	0.00	0.00	0.00	340.00
The Hartford	0.00	193.55	0.00	0.00	0.00	193.55
Utica National Insurance Comp...	0.00	915.00	0.00	0.00	0.00	915.00
Verizon	0.00	65.48	0.00	0.00	0.00	65.48
Verizon Wireless	0.00	109.58	0.00	0.00	0.00	109.58
VISA	0.00	2,747.40	0.00	0.00	0.00	2,747.40
TOTAL	159.98	9,131.33	0.00	0.00	0.00	9,291.31

601 90
913

601 90
9,593.21
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* credit
* MILES not
taken
credit verified

E. Miller 1/17/24
[Signature] 1/17/24
[Signature] 1/17/24
Suzanne Down 1/17/24
[Signature] 1/17/24
[Signature] 1/17/24